EASTVILLE, MIDVILLE AND NEW LEAKE GROUP PARISH COUNCIL MINUTES

PUBLIC FORUM PRIOR TO MEETING ON 12th March 2025

There were no members of the public present.

NOTES: IN PLACE OF THE MEETING OF EASTVILLE, MIDVILLE & NEW LEAKE GROUP PARISH COUNCIL THAT WAS HELD ON WEDNESDAY 12th MARCH 2025 AT 7.15PM IN THE EASTVILLE, MIDVILLE & NEW LEAKE VILLAGE HALL

1. Public Forum
   District Cllr Dickinson presented her report, which was previously shared with councillors and published on our website. There will be a £4000 community fund this year, with more details coming soon.

   County Cllr Bowkett's sent have apologise and had nothing to report.

   Meeting Opened at 1925 and Cllr Dickinson left.
2. In attendance: Cllrs Thorold, Baker, Scott and Money
   a. Also In attendance: Parish Clerk Deborah Money.
   b. Apologies for Absence: Cllr Nunn sent apologies, which were accepted. No apologies were received from Cllr Hastie.
3. Declarations of interest in accordance with the Localism Act 2011

   No declarations were made
4. Co-option of new councillors. Nobody has shown interest, but advertising is in progress.
5. To approve as a correct record the notes of the meeting held on 12th February 2025 and to authorise for the Vice Chair to sign the official minutes.
   It was resolved, seconded and unanimously RESOLVED to accept the notes as minutes and be signed by the vice chairman.
6. The Policies and Procedures for Policies and Procedures to be reviewed, Complaints Procedures, Grants Awarding, Data Breach, Data Protection, Subject Access Request, and Privacy, were distributed prior to the meeting, and all councillors concurred that they were accurate.
7. Finance report
   a. To approve payments.

Ref.	Date:	Payment Type	To	For	Gross £	VAT
PAY00002	18/02/25	BACS	T A Blackamore Ltd	Grass Cutting	£1,055.00	£211.00
PAY00003	28/02/25	BACS	D.Money	Salary (LGA 1972 s.112)	£480.11	
"	28/02/25	BACS	D.Money	Mileage - March	£12.15	
"	28/02/25	BACS	D.Money	Training	£38.33	
PAY00004	28/02/25	BACS	K & P Services	Maintenance	£24.00	
PAY00005	28/02/25	BACS	Taxing Times	PAYE	£22.00	£4.40
PAY00006	02/03/25	Direct Debit	Spusu	Mobile Phone	£4.17	£0.83
PAY00007	08/03/25	BACS	Village Hall	Meeting	£200.00	
PAY00008	31/03/25	BACS	D.Money	Salary (LGA 1972 s.112)	£478.96	
"	31/03/25	BACS	D.Money	Mileage - March	£12.15	
"	31/03/25	BACS	D.Money	Expenses	£60.00	

Signed 09 April 2025

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b. Income
No new interest bank statement.
c. The clerk looked at changing the interest account; however, following the rate reduction, it is not advantageous, all councillors agreed to stay with what we have for the moment.
d. All councillors agreed to move forward with Scribe Accounting Software, with a one off payment of £149 and then £31 a month. The clerk will inform Scribe to start the setup process.
e. Closing Balance Deposit Account £25422.81
Closing Balance Treasurers Account £8887.00

8. Planning
   a. To consider any planning applications received since the last meeting
   None was received
   b. To note any planning decisions and/or appeal notifications since the last meeting
   None was received.

9. Memorial Garden Update
   a) The project has been advertised on Facebook, six companies were invited to submit quotes. Two companies responded and visited the gardens with Cllr Nunn, Cllr Money, and the Clerk. From this one quote was received, and while some changes are needed, it was unanimously agreed to proceed with TERRA-FIRMA & BEYOND. Cllr Money will coordinate with them to make adjustments for the next meeting.
   b) Following attendance at a training course, the Clerk discovered that the Memorial Gardens were not included on the Parish Council Assets Register. She received advice to verify its correct documentation with the land registry. Upon notifying the council, it was agreed that she could incur any necessary expenses to obtain this information. The Clerk will check the land registry and update the asset register with the garden, in preparation for the internal audit.

10. Clerk and Councillor Reports (for information only), including a review of actions from minutes and matters that councillors wish to be brought to the next or subsequent meetings. No decisions may be made under this section, but councillors may wish to flag up issues.
    No Reports

11. K & P Services have formally resigned from their position as handyman. Cllr Nunn will assume responsibility for the maintenance of the Bus Shelter in Midville, while Cllr Thorold will oversee the New Leake Bus Shelter.

12. Cllr Thorold has contacted the resident who possesses the Speed Sign battery. The battery is being charged, when this is complete it will be checked to see if it all works correctly.

13. To receive correspondence and note any action required.

    Blackamore has raised their lawn cutting costs by 4%. Playing Fields will now cost £32.75 per cut, and the Village Hall will cost £22.25 per cut. This was unanimously agreed.
    Ossian Transmission Infrastructure was discussed.

14. Matters for next agenda
    Clerks Pay Review and Appraisal.

15. Next Meeting 09 April 2025

Meeting concluded at 2030.

Signed 09 April 2025

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Signed

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