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| Sunset View<br>Cowbroads Lane<br>Old Leake. PE22 9QU | Parish Chair:<br>Parish Vice-Chair:<br>Parish Clerk: | Councillor Glyn Nunn<br>Councillor Simon Thorold<br>Mrs Deborah Money |


**Minutes taken by the Parish Council, Mrs Deborah Money, at the Annual Parish Council Meeting of Eastville, Midville and New Leake Parish Council, which was held on Wednesday 14th May 2025, in Eastville, Midville and New Leake Village Hall.**

Present: Councillors Glyn Nunn (Parish Chair), Simon Thorold (Parish Vice-Chair) Michelle Baker, Derek Scott, Ian Money.

Also Present: One member of the public

The Meeting followed the Annual Parish Meeting and opened at 1850

1. **To elect a Chair** for the ensuring year 2025/2026 and receive the Declaration of Acceptance of Office from the Chair, witnessed by the Proper Officer.
   On proposal from Councillor Baker seconded by Councillor Money and with no objections, all resolved for Councillor Nunn to continue as Chair for the forthcoming year 2025-26

2. **To elect a Vice Chair** for the ensuing year 2025/26 and receive the Declaration of Acceptance of Office from the Vice Chairman, witnessed by the Proper Officer.
   On proposal from Councillor Nunn seconded by Councillor Money and with no objections, all resolved for Councillor Thorold to continue as Vice-Chair for the forthcoming year 2025-26

3. **Chair's welcome:**
   Councillor Nunn welcomed everyone to the meeting

4. **To resolve to close the meeting for the public forum and outside bodies**
   The member of the public did not wish to speak so there was no need to close the meeting for a public forum.

5. **Public forum** for a maximum of 15 minutes when members of the public may ask questions or make short statements to the council. A maximum further 10 minutes will be set aside for the meeting to receive reports from elected Members of Lincolnshire County Council, and East Lindsey District Council.
   With no outside bodies attending there was no need to close the meeting. The District Councillor attended the Annual Parish Meeting before and gave her report there.

6. **To resolve to re-open the meeting**
   The meeting was not closed and did not need re-opening.

7. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
   No Apologies

8. **Declarations of interest**: (if any) To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
   No declarations were given

9. **Notes of the Parish Council meeting held on 09 April 2025.**
   To resolve as a correct record and to authorise the Chair to sign the official minutes
   On proposal from Councillor Thorold seconded by Councillor Money and with no objections, all resolved to accept the minutes as a correct record and gave permission for the Chair to sign them

Signed 11 June 2025

**10. To Receive Nominations for Representatives on Outside Bodies:**

a) The Alenson & Erskine Foundation: Councillor Baker said she was happy to continue to represent Parish Council.

b) Leake United Charities: Councillor Nunn said he was happy to continue to represent Parish Council.

**11. Agree Meeting Dates 2025-2026**

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| 11 June 2025 | 08 October 2025 | 11 February 2026 | 13 May 2026 |
| 16 July 2025 | 12 November 2025 | 11 March 2026 | |
| 10 September 2025 | 10 December 2025 | 08 April 2026 | |

All councillors have agreed this year's meeting dates.

**12. Councillor Roles**

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| a) | Finance | Councillor Thorold |
| b) | Policies | Councillor's Scott and Baker |
| c) | Risk Register | Councillor Money |
| d) | Memorial Gardens | Councillor Money |
| e) | Speed Camera | Councillor Nunn |
| f) | Staffing | Councillor Baker |
| g) | Defibrillator Check | Councillor Money |

**13. Financial matters**: Previously sent to Councillors, to resolve as correct and authorise payments

a) Treasurers bank statement 30 April 2025: £13,975.09 which includes £8000 received precept, the 2nd precept payment will be in September.
Deposit bank statement 30 April: £25,480.66

b) April Bank Reconciliation, all paperwork was sent to councillors via email before the meeting for them to review. Statement and reconciliation report was sent out to all councillors before the meeting and was agreed as correct and signed by Councillor Thorold.

c) To discuss and resolve Internal Audit Costs for 2025-2026
It was agreed that Clark's Clerical Services will be appointed to complete the 2025-26 AGAR her cost is the same as our previous Internal Auditor and being a Parish Clerk she understands everything involved with Parish Council's AGARS

**14. AGAR Annual Governance and Accountability Return 2024/25**

a) To receive the Internal Audit Report
Internal Audit Report was read out at the meeting and with no advisory points it was agreed to move onto the Annual Governance Statement.

b) To complete the Annual Governance Statement
The Chairman read out each of the statements, to the councillors, the relevant boxes were ticked and then signed by the Chairman.

c) To approve the Accounting Statement
The Chairman read out the financial figures and signed on behalf of the councillors.

d) It was resolved to approve commencement date for the exercise of elector's rights of inspection of the accounts to be exercised 3rd June – 14th July 2025.

**15. Planning: Town and Country Planning Act 1990. To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council. To include those received from the date of this notice and the day on the meeting**

Planning Appeal AP/02007/25/FUL STICKNEY SHOWGROUND EAST FEN LANE STICKNEY BOSTON PE22 8DE Change of use of land to use as a gypsy/traveller caravan site comprising: a warden's pitch accommodating a static/mobile home, 10 transit pitches, each accommodating no more than 2 touring caravans, erection of toilet/wash block and erection of dayroom building and laying of hardstanding (works commenced).

16. **Memorial Gardens Project**
Councillor Money has received some revised prices as agreed in April's meeting. He will contact Terra Firma and Beyond to arrange a site visit, with the hope of getting the project started.
Council Baker brought some old photos to the meeting showing how the Memorial Garden's looked in time gone by.
Will look for someone to refurbish benches that are currently at Memorial Gardens.

17. **Speed Sign**
**a)** Speed sign now in place and working. Councillor Nunn has tried to get data from the sign. He will try again by connecting a laptop.
**b)** Once the speed limit has been reduced on Station Road, Parish Council will ask Councillor Hume for new 30mph signs.
**c)** Clerk to contact Councillor Hume to find out the date that the new speed limit will take effect.

18. **Grass Cutting**
**a)** Lucy Lawn's has provided their schedule for grass cutting at the Churches.
**b)** We attempted to resolve the grass cutting issues at Midville Cemetery.
**c)** Following a complaint about rubbish entering Midville Cemetery, the clerk advised them to contact Rev Fran Jefferies, as the diocese are responsible for the land.

19. **Clerk's reports, outstanding matters and new matters**
All matters have been discussed previously.

20. **Information, reports and correspondence**
Eastern Green Link was emailed to all councillors before the meeting and discussed with the District Councillor during the Annual Parish Meeting.

21. **Payments Schedule**: All invoices listed have been examined, verified and certified by the Responsible Financial Officer. Invoices and a copy of the Cashbook were emailed to all Councillors before the meeting. All payments were agreed.
a) To verify payments made since the last meeting under delegated powers or previously approved.

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| Mobile Phone | 006 | 2nd May | £5.00 |
| Scribe | 007 | 1st May | £37.20 |

b) To consider the following payments for approval:

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| Salary and Pension (LGA 1972 s.112) | 008 | 31st May | £512.33 |
| Mileage | 008 | 31st May | £16.20 |
| Taxing Times PAYE | 009 | 15th May | £27.60 |
| Lucy Lawns | 010 | 15th May | £370.00 |
| Taxing Times Internal Audit | 012 | 15th May | £144.00 |

22. **Matters for next agenda**

23. **Next meeting:** Wednesday 11th June 2025

24. **Meeting Closed**
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