Sunset View Cowbroads Lane Old Leake. PE22 9QU	Parish Chairman: Parish Vice-Chairman: Parish Clerk: Email:	Councillor Glyn Nunn Councillor Simon Thorold Mrs Deborah Money clerk@eastvillemidvillenewleake-pc.gov.uk

Minutes taken by the Parish Council, Mrs Deborah Money, at the Parish Council Extra Ordinary Meeting of Eastville, Midville and New Leake Parish Council, which was held on Tuesday 16 December 2025, in Eastville, Midville and New Leake Village Hall.

Present: Councillors Glyn Nunn (Chair), Simon Thorold (Vice-Chair), Ian Money, Bob Conway, Holly Buckle, Tanya Atkin, James Sweetman, and the Clerk.

Public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the council.

Clerk read an email sent from Michele Baker tendering her resignation.

To receive reports from elected Members of Lincolnshire County Council, and East Lindsey District Council.

a) District Councillor Dickinson, read out her report which had been forwarded to the Councillors, she also advised about funding still available until the end of February.

b) County Councillor Hume sent her apologies along with her report, which was forwarded to the Councillors prior to the meeting.

The meeting was opened at 19:05

Chair advised that the Clerk was starting audio recording for preparing minutes. (Openness of Local Government Bodies Regulations 2014)

1. **Chair's welcome:**
   Councillor Nunn welcomed everyone to the meeting.

2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
   Everyone was present

3. **Declarations of interest**: (if any) To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.
   None Declared.

4. **Notes of the Parish Council meeting held on 12th November 2025.**
   To resolve as a correct record and to authorise the Chair to sign the official minutes.
   On proposal from Councillor Money and seconded by Councillor Conway and with no objections, all resolved to accept the minutes as a correct.

5. **Code Of Conduct at Meetings**
   Councillor Nunn reminded Councillors of behaviour both in a Parish Council meeting and when representing the Parish Council at outside meetings.
   The Chair reminded all members of the importance of adhering to the Code of Conduct at all times during meetings. Members were encouraged to treat each other with respect, maintain orderly conduct, and ensure that discussions remain focused on the agenda items. Any breaches of the Code would be addressed in accordance with council procedures.
   The Clerk informed the Council that she had decided to send a letter to the chair regarding her duty of care after hearing from representatives of external organizations that her name and the parish council's reputation had been questioned. The chair confirmed that he had forwarded this letter to the monitoring office.

Signed **Date: 11 February 2026**

6. **Representative For Outside Bodies**
   a) Village Hall – Councillor Thorold
   b) Playing Fields – Councillor Scott and Councillor Atkin will share the role
   c) Leake United Charities – Councillor Conway
   d) The Allenson & Erskine Foundation – Councillor Money
   Councillor Conway proposed these appointments, which were seconded by Councillor Money. With no objections raised, the Clerk agreed to notify the relevant bodies of the changes via email. These appointments will be reviewed again at the May 2027 Annual Parish Council Meeting.

7. **Grants Applications Received for Grass Cutting.**
   a) £1200 will be allocated for grass cutting at the 3 Churches in 2026-27
   b) The council will cover this year's playing fields grass cutting costs 2026-27 due to the committee cancelling their Christmas event.
   c) Councillors have decided not to fund village hall grass cutting for 2026-27.

8. **Financial matters**:

Treasures Account	30 November 2025	£7124.89
Deposit Account	30 November 2025	£16199.10
Income	Interest	£9.19
Income	Amazon Refund	£39.99
Transfer	Deposit – Treasures	£3119.75

a) To receive the cash book and bank reconciliation November 2025
b) To give the Clerk delegated powers to pay any invoices for the Memorial Gardens with permission from two councillors.
c) To give the clerk delegated powers to pay any invoices in January, with permission from two councillors.
d) To receive 2026-27 budget and precept request of £18,500.
On proposal from Councillor Thorold and seconded by Councillor Money and with no objections, all resolved to agree 8a), 8b), 8c) and 8d)

9. **Internal Council Matters**
   a) Defibrillator for Village Hall/Playing Field
   With Village Hall confirmation, the Clerk will request a defibrillator from the British Heart Foundation, subject to availability.
   b) Village Gates
   Councillor Money is arranging a site meeting with Lincolnshire County Council highways to discuss sign placement and the possibility of a soldier silhouette. He will notify Councillor Sweetman when dates are confirmed. Councillor Thorold reported damage to an original sign, and it was suggested to report this on FixMyStreet.
   c) Winter Salt
   Winter salt was delivered on December 12th but left at an unplanned location due to no one being present, Councillor Sweetman has offered to relocate it within the hall grounds Lincolnshire County Council cannot provide a grit bin at the Village Hall since the road is already gritted but may consider one on Spilsby Road if a suitable site is suggested.
   d) Bench for walk to school
   Councillor Thorold noted that Andrew Grant owns the field where Councillor Conway requested a bench. Councillor Conway will meet with him on Friday, 19 December to discuss permission.
   e) Wreath
   Owing to some confusion regarding this year's wreath, we have been informed that a wreath was purchased on our behalf, and payment is now being requested. It was RESOLVED that, under powers provided by S137 of the Local Government Act 1972, the council approves £50 to the Royal British Legion for a poppy wreath for Remembrance Sunday. The Clerk also advised that an invoice is required for audit purposes, Councillor Nunn will organise.

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f) Risk Assessment Policy
On proposal from Councillor Buckle, and seconded by Councillor Atkins and with no objections, all resolved to agree the policy.

g) Audio Recording Policy
On proposal from Councillor Buckle, and seconded by Councillor Money and with no objections, all resolved to agree the policy.

h) War Memorial Monument
Councillor Money and Councillor Conway decided to work together on the project and look for possible grants to fund it. Councillor Conway also asked that, once finished, a veteran should be invited to open it. In addition, Councillor Money suggested finding someone to officially open the Memorial Gardens.

10. **Planning: Town and Country Planning Act 1990. To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the district council. To include those received from the date of this notice and the day on the meeting.**
Application reference 03327/25/FUL
Planning Permission - Extension and alterations to existing dwelling to provide additional living accommodation.
The Cottage Spilsby Road New Leake Lincolnshire PE22 8JT – **Approved 11/12/2025**

11. **Memorial Gardens Project**
a) Update on project
The project is nearing completion, with the remaining task being the planting of the planters. Councillor Money obtained a quote of £500 for this work, which was approved in order to prevent potential delays associated with waiting for volunteers. District Councillor Dickinson advised that the Clerk submit a grant application for the project. Councillor Scott will enhance the shadow of the soldiers, and it was agreed that the soldiers would remain in their current positions. This motion was proposed by Councillor Thorold, seconded by Councillor Scott, and passed without objection.
b) Plaque for Midville remembrance.
The plaque will be delivered tomorrow; due to their weight, Councillor Money has requested assistance with attaching them to the fence.
c) Memorial Garden Policy
The Clerk has prepared a policy for the Memorial Gardens, which she will email to all Councillors. Please review the document and note any suggested changes so that it can be discussed and finalized at the next meeting.

12. **Speed Sign**
Councillor Money presented some of the most recent data findings. As the initial report is rather complex, he will review it to determine if it can be simplified for future newsletters and similar communication

13. **Newsletter** Councillor Conway sent the newsletter to Councillor Thorold, who will arrange photocopying for our next meeting due to copier issues.

14. **Clerk's reports, outstanding matters and new matters**
The Clerk has requested an extra hour's payment a month due to the amount of work she is undertaking for Parish Council. It was proposed by Councillor Conway and seconded by Councillor Atkins.

15. **Highways**
The Clerk will ask County Councillor Hume for an update on the repeater signs.

16. **Information, reports and correspondence**
Michele Baker's resignation was received and subsequently forwarded to the Chair. The Clerk has responded to her email, expressing gratitude for her years of dedicated service.

Signed **Date: 11 February 2026**

District Councillor Dickinson left the meeting at 20:30

17. **Payments Schedule**: All invoices listed have been examined, verified and certified by the Responsible Financial Officer. To verify payments made since the last meeting under delegated powers or previously approved.

a)	Spusu	£5.00
b)	Scribe	£37.20
c)	HP Instant Ink	£20.99
d)	Staff Costs	£554.41
e)	Taxing Times	£27.60
f)	Plaque	£386.00
g)	SLCC – Training	£144.00
h)	Amazon – Microsoft Subscription	£61.99
i)	Terra Firma and Beyond	£3119.75
j)	HP Instant Ink	£25.49

18. **To resolve on whether the council will move into closed session to consider the following confidential staffing and legal matters in accordance with the Public Bodies (Admission to Meeting) Act 1960. (Should this resolution be passed the public and press will be required to leave the meeting at this stage).**
This was agreed and we went into close session.

19. **Eastville, Midville and New Leake Village Hall.**
Councillor Nunn has informed the Parish Council about developments regarding the Village Hall. There will be a Village Hall trustee meeting on the 14 January 2026, to discuss process on the hall. Councillor Nunn will keep Parish Council updated on the progress.
It was agreed that, as the Village Hall has not yet paid for membership to the YMCA Village Hall Association, the Parish Council will provide a loan of £60, which will be repaid by the Village Hall. The Clerk will issue an invoice to the Village Hall once their membership has been confirmed.

20. **Matters for next agenda**

21. **Next meeting:** Wednesday 11 February 2026

Meeting Ended 21:00

Signed **Date: 11 February 2026**