

Tuesday, 14 April 2026

Councillor Nunn, Chairman to
Eastville, Midville & New Leake Parish Council
c/o Deborah Money, Clerk to the Council
Sunset View
Cowbroads Lane
Ole Leake
PE22 9QU



Dear Councillor Nunn,

REF: END OF YEAR INTERNAL AUDIT REPORT 2025/26

Your Clerk provided all requested documentation promptly and responded to all queries raised.

Based on the information supplied, I completed a series of audit checks, including paper trail testing and a review of minutes, governance arrangements, and financial controls.

From these checks, I am satisfied that the accounting records are accurate and that appropriate supporting documentation has been maintained throughout the financial year.

No issues or concerns have arisen from the audit. I have therefore completed the Annual Internal Audit Report 2025/26.

From the bank statements provided, I confirm that the balances carried forward to the new financial year are consistent with those reported by the Clerk and as stated in Section 2 – Accounting Statements 2025/26 of the AGAR.

Councillors are advised to review and formally approve Sections 1 and 2 of the AGAR prior to signing.

Page 1 of the AGAR Form 3 sets out the required order for approval of the relevant sections at a full council meeting. Councillors should also review the Annual Internal Audit Report and the dates for the Exercise of Public Rights.

Publication requirements are also detailed on page 1 and should be carefully noted.

Yours sincerely

V Clark

Mrs Victoria Clark
Internal Auditor

*Internal audits, charity independent examinations,
and secretarial services, delivered remotely.*

Mrs Victoria Clark, Clark's Clerical Service, 2 Frith Bank, Boston, PE22 7BA
Mobile: 07770 927 309 Email: clarksclericalservice@gmail.com
Facebook: @ClarksClericalService